

**From:** [Neff, Jennifer](#)  
**To:** [Hedgecoth, David](#); [Banks, Eva-Marie](#); [Beckham, Jerrell](#); [Dew, Spencer](#)  
**Cc:** [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)  
**Subject:** AAAS/Music 3460  
**Date:** Tuesday, November 4, 2025 10:16:00 AM  
**Attachments:** [image001.png](#)

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Good morning,

On Tuesday, October 21<sup>st</sup>, the Arts and Humanities Subcommittee 1 of the ASC Curriculum Committee reviewed new course requests for AAAS/Music 3460.

The Subcommittee approved the requests with the following feedback:

- **Contingency:** The Subcommittee notes that some of the ELOs in the syllabus (specifically in the table on pp. 2-4), along with the explanation of how the course meets them, are written for the wrong GEN Theme category. ELOs 3.1, 3.2, 4.1, and 4.2 are for the GEN Theme Citizenship for a Diverse and Just World.
- *Recommendation:* The Subcommittee recommends that the course calendar (pp. 14-15) be expanded to provide greater detail about what students will be doing each week. While they note and appreciate the topics listed, it would be beneficial to incorporate specific action items and activities to ensure that the expectations are clear.
- *Recommendation:* The Subcommittee recommends clarifying the scope of the midterm project. The current description (pp. 7-8) is unclear as to whether students are expected to complete a qualitative study and a separate, unrelated multimedia installation, or a multimedia installation based on the qualitative study. Additionally, the Subcommittee recommends clarifying whether the midterm project involves only conducting interviews or completing a full research study.
- *Recommendation:* The Subcommittee recommends removing reference to the OSU Grade Scheme from the syllabus (p. 9), as OSU does not have a standardized grading scale and instructors are free to select a grading scheme which best suits the needs of their course.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return the courses to the department queues via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to me.

Best,

Jennifer



THE OHIO STATE UNIVERSITY

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Pronouns: she/her/hers